

## Holy Trinity Coleman's Hatch and St. Mary the Virgin Hartfield PCC Safeguarding Annual Report April 2019

We continue to carry out DBS checks as and when necessary, all checks completed have been returned as clear. We also continue to use the information sharing systems in place to raise concerns and monitor and support vulnerable persons that have been identified within our church community.

### **SQP : Simple Quality Protects**

Much has been actioned since the last annual report to ensure that both churches meet the requirements for Level 1. The online self assessment tool has now been updated and submitted to the diocesan, once approved we will be ready to move towards achieving Level 2.

Safeguarding Induction Booklets are now in place for all the various groups that we operate and these have been circulated around all of our volunteers who have read and signed the relevant booklets and are aware of their roles and responsibilities with regard to safeguarding.

We now need to ensure that we all continue to ensure that safeguarding is in the forefront of our minds in all that we do and use the good practice systems in place. We have identified a number of actions points during this self assessment process and should continue to work towards completing these.

### **Safeguarding Guidance**

Recent guidance issued by the diocese (March 2019) has initiated a necessity for Safeguarding Guidance to be clearly visible on the front page of the Churches' websites. This is in the form of a clearly labelled tab on the menu bar and is, at the time of writing, being actioned.

### **Safeguarding Policies**

Our Safeguarding Policy and Parish Safeguarding Statement are reviewed annually and should be reviewed again in June 2019. An A3 poster is now available to use for display that we can use with our relevant details inserted into it...

The other policies now available on both church websites include:

- Whistle Blowing Policy
- Responding to Safeguarding Allegations Policy
- Behaviour Code for Adults Working with Children
- E-safety Policy

These should be reviewed and updated before our next annual APCM's in 2020.

### **Safeguarding Training**

All 4 Churchwardens and I have completed our Level 2 Safeguarding Training, along with our (now absent) Children and Families Worker. Our last Level 1 training session that we hosted was in June 2017. Whilst Level 1 can be completed as an online training session, PCC and group members may feel more comfortable with a face to face training session, we should plan to book a refresher session in the next year.

**Andrea McGlew**  
**Safeguarding Officer**

Promoting  
**a safer church**

*The care and protection of children, young people and adults involved in Church activities is the responsibility of everyone who participates in the life of the Church*

House of Bishops  
Safeguarding Policy  
for children, young people & adults

**IF YOU ARE CONCERNED**  
*that someone you know is at risk of, or is being abused, or presents a risk to others, please seek advice from a Safeguarding Adviser or if necessary report the matter to the Local Authority Social Care Services or the Police without delay.*

Local contacts available to speak to if you have any concerns:

Name: .....  
Role: .....  
Tel: .....  
E-mail: .....

Name: .....  
Role: .....  
Tel: .....  
E-mail: .....

Name: .....  
Role: Diocesan Safeguarding Adviser  
Tel: .....  
E-mail: .....

Local Authority Social Services:

**IF THERE IS IMMEDIATE RISK OR DANGER PLEASE CONTACT THE POLICE ON 101.**

**OUR COMMITMENTS**

- Promoting a safer environment and culture
- Safely recruiting and supporting all those with any responsibility related to children and vulnerable adults
- Responding promptly to every safeguarding concern or allegation
- Caring pastorally for victims/survivors of abuse or other affected persons
- Caring pastorally for those who are the subject of concerns/allegations of abuse and other affected persons
- Responding to those that may pose a present risk.

**HELPLINES**

- NSPCC: 0800 800 5000
- Childline: 0800 1111
- Stop It Now: 0800 1000 900
- NAPAC: 0800 801 0331
- Samaritans: 116 123
- Family Lives: 0800 800 2222
- National Domestic Violence Helpline: 0800 2000 247
- Action On Elder Abuse: 0800 8808 8141

**THE CHURCH OF ENGLAND**  
www.churchofengland.org/safeguarding